



<b>Consultant Review of Conceptual, Preliminary and Final Plat Applications - (Town Code §250-95 (B)(5))</b>					<b>Refer to Escrow Schedule Below</b>
Application for subdivision approval may be referred by the Planning Board to its Town Engineer and/or private consultants for review. Such consultants may include an engineer, planning consultant or other specialist if necessary for the Board to make an informed decision. Expenses incurred by the Town for this purpose shall be fair and reasonable and shall be reimbursed to the Town by the applicant in the amount of the actual expense incurred. A minimum escrow account of \$1500 shall be established for this purpose at the time of preliminary plat application for any major subdivision. For an application for a commercial communication facility, the amount of escrow requested should be large enough so that requests for an applicant to add to the escrow account will be infrequent or unnecessary. Should the required escrow be depleted before final approval, the applicant will be advised that additional monies must be deposited before review will continue.					<b>Any unused escrow fees will be returned to the applicant</b>
<b>Escrow Fees</b>					
	Non-residential permits				<b>\$1,000</b>
	Pre-submission conference with consultants				<b>\$500</b>
	2 - 4 Lot Subdivisions				<b>\$1,500</b>
	5 Lot + Subdivisions				<b>\$2,500</b>
	Special permit	Includes wetland, steep slope permits and soil erosion plans			<b>\$1,000</b>
	Lot line adjustment				<b>\$1,000</b>
	Site Plan (Residential)				<b>\$1,000</b>
	Site Plan (Non-residential)				<b>\$2,500</b>
	Special use permit (Residential)				<b>\$500</b>
	Special use permit (Non residential)				<b>\$1,000</b>
<b>Performance/Maintenance Guarantees (Bonds, Deposits or Letters of Credit) - (Town Code §201)</b>					
These requirements shall be met in accordance with the procedure established by the Town's Zoning Law and the Town's Subdivision Regulations, The Town's Highway Laws, and applicable provisions of Town Law.					
<b>Payments in Lieu of Dedication of Recreational Land -</b>					
New York State Law Pertaining to the subdivision of land provides that towns may require applicants to donate land for recreation to the Town. The law also provides that in lieu of land, fees may be charged and applied to the Town's recreation acquisition and development program.					
<b>Lots and Dwellings - (Town Code §250-62(B)(11))</b>					
	Payments to the Town's Capital Projects Fund Recreation account shall be computed at \$4750 per lot, excluding the original lot, or \$4750 per dwelling unit if more than one dwelling unit per lot (e.g. a cluster of similar development, each apartment or condominium in an apartment building, or each dwelling unit in a town house complex.). In accordance with the Town's Subdivision Regulation, land may be dedicated for park purposes if it is determined by the Planning board, with approval of the Town Board, that such dedication is desirable.				<b>\$4,800</b>
	Mobile Home Site				
	Under Special Permit approval, payments to the Town's Capital Projects Fund Recreation account shall be computed at \$1000 per each mobile home site in a mobile home park.				<b>\$1,200</b>
<b>II. ZONING RELATED FEES</b>					
<b>Special Permit and/or Site Plan Review - (Town Code §250 -96(c)(10) and §250-97(2)(a))</b>					<b>\$600</b>
This fee is intended to cover administrative, clerical, and mailing fees. Only one special permit or site plan review fee is required if both site plan and special permit application is made. In addition, the Planning Board may require an initial deposit in an escrow account, to cover consultant reviews, including the Town's attorney, associated with such special permit application.					
Publication (legal notices, certified mailings) and circulation (Agricultural Data Statement, SEQR) expenses shall be reimbursed by the applicant to the Town of Clinton at final approval.					
<b>Cost to Town</b>					

If Needed						
Renewal if needed of special Permit and/or Site Plan Review						<b>\$450</b>
Amendment of approved special permit and/or Site Plan review						<b>\$500</b>
<b>Administrative Review</b>						<b>\$400</b>
No additional costs will be charged except that if a stenographic record of the hearing is requested, then the applicant shall bear the cost of creating such a record. This fee shall be refunded to the applicant if the determination of the original officer is reversed upon administrative review.						
<b>Short Term Rental (STR) Fees (LL2 of 2020 adopted 11-10-2020 Fee update 7.9.24)</b>						
Non Hosted STR Permit Renewal						<b>\$800</b>
Hosted STR Certificate						<b>\$650</b>
Hosted STR Renewal						<b>\$450</b>

Agricultural Events Fees									
	Special Permit/Site Plan Review								\$600
	Permit application (Initial)								\$850
	Annual Renewal Application								\$650
Variance or Change of Use - (Town Code §250-98(B)(3))									
	In addition, if a consultant, including the Town's Attorney, is necessary to make an informed decision, a deposit shall be established in an escrow account by recommendation of the ZBA.								
Petition for Rezoning									
	In addition to the fee for such a petition , if a consultant, including the Town's attorney, is necessary to make an informed decision, a deposit, shall be established in an escrow account by recommendation of the consultant and/or the Town's Attorney. The amount requested should be sufficient to reimburse the costs incurred by the Town for professional consultation fees and extraordinary expenses.								
									\$1,500
Zoning Permit Fees- (Town Code §250-71(F)(3)(c)and §250-75)									
	Soil, Erosion, Pond or Temporary Permits (Such fees will be waived if approved as part of a site plan or other review that requires a fee.)								
	Town Wetlands Permit								\$550
	Flood Plains Development Permit per Sec. 140.12								\$550
	Steep Slopes Permit								\$500
	Soil Erosion Control and Sediment Control								\$500
Professional Services Fees Including Fees Related to SEQR									
	Applications may require the reviewing Board to engage professional services as part of the review process. Such services may include an engineer, planning consultant or other specialists necessary for the Board to make an informed decision. Expenses incurred by the Town for this purpose shall be fair and reasonable and shall be reimbursed to the Town by the applicant in the amount of the actual expense incurred. An escrow account shall be established for this purpose by the applicant in an amount suggested by the reviewing Board, if it determines that such services are required. Should the required escrow be depleted before final approval, the applicant will be advised that additional monies must be deposited before review will continue.								
									Cost to Town
Excavation to build a pond or lake (Town Code §250 65(B))									
									\$550
Application fee for natural gas and power plant facilities (Town Code §168-9)									
									\$5,500
Sign Application Fee (Town Code §250-70(I)(6))									
									\$300
Trailer Park Permit (Town Code §218-5(D) and §218-12(G)(5))									
	Mobile Home								\$800
	R. V. Park Permit								\$400
Trailer Park Permit Renewal (Town Code §218-10)									
	Mobile Home								\$600
Junk Yard Operation (Town Code §153-10)									
									\$1,800

<b>III. BUILDING FEES</b>						
Post Start-Of-Work Building Permit						<b>\$550</b>
The processing fee for applying for a building permit after commencement of work that requires a building permit.						
Building Permit (Original Building Permit is good for 1 year)						
<i>(Town Code §250-91(B)(1)(a) and §112-5)</i>						
Residential new or addition construction -						<b>.90/sq ft + \$80</b>
		Calculated per sq. ft				
New or addition barn construction, decks, attached and detached garages and storage sheds						<b>.65/sq ft + \$80</b>
		Calculated per sq. ft				
For Barns, sheds and structures used for farming purposed, these fees apply and are based on building footprint area -						
		Up to 250 sq. ft				<b>\$250</b>
		From 251 to 2000 sq. ft				<b>\$400</b>
		Greater than 2000 sq. ft				<b>\$650</b>
Renovations and Alterations						<b>\$6/\$1000 plus \$90</b>
Tennis court Installation						<b>\$4/1000 + \$90</b>
Renewal of a Building Permit (Two years after its original issuance and each year thereafter).						<b>cost of the original permit</b>
		The renewal fee may be reduced to \$50 or may be waived at the discretion of the Building Inspector for unusual circumstances.				
Unified Solar Application						<b>\$300</b>
Pool Permit						
Above Ground Pool						<b>\$300</b>
In-Ground Pool						<b>\$450</b>
Hot Tub (outside)						<b>\$200</b>
Tent						<b>\$300 per tent</b>
Certificate of Occupancy <i>(Town Code §112-5)</i>						<b>No Fee</b>
<i>(Included with building permit)</i>						
<b>Municipal Record Search</b>						<b>\$275</b>
May incur additional costs for construction without permits or not renewed permits						
Demolition Permit						<b>\$250</b>
Operating Permit						<b>\$300</b>
HVAC / Oil Tank Abandonment or Replacement						<b>\$150</b>



	Incoming	First Page								\$3	
		Additional Pages								\$1	
	Returned Check (Town Code §12-1)									\$20	
	Tax Collector										
	Second Billing for Property tax									\$2	
	Dog Control (Town Code §98-6(13) formerly (9))										
	Impoundment fee										
		First Time									
		Second time within one year of first impoundment								REFER TO CONTRACT	
		Third time within one year of the first impoundment								SEE TOWN CLERK FOR FEES	
	Boarding Fee									REFER TO CONTRACT	
		Dog	Admission								
			Plus, fee per day								
			Medical services				(if necessary)				
	Rabies Shot										
	Dog Licensing										
	(Town Code §98-3 Licensing Fees, Surcharges and Replacement tag charges as amended)										
	Neutered/spayed (includes NYS \$1.00 spay neuter fee)									\$10	
	Not Neutered/unsprayed									\$20	
		(includes NYS \$3.00 spay neuter fee)									
	Lost Tag Replacement									\$3	
	Purebred Fees										
		1 to 10 Dogs								\$30	
		11 to 25 Dogs								\$50	
		26+ Dogs								\$100	
		In addition spay/neuter fee applies -									
			Fixed							\$1	
			Not Fixed							\$3	
	Park/Pavilion Rental Fees, daily rate										
	Clinton Resident									\$250	
	Non Resident									\$350	
	Organizations									\$425	
	Organizations renting for commercial purposes									\$750	
	Camp Fees										
	Resident	(cost per child, per week)								\$225	
	Non-Resident (cost per child, per week)										\$300
	Ball Court/Field Rental Fees to daily max rate (each)										
	<b>Organizations</b> (\$25/hour up to daily rate)									\$125	
	<b>Organizations renting for commercial purposes</b> (\$50/hour up to daily rate)									\$200	

Mass Gatherings Application Fee (Town Code §159-4) -					
	Gathering of 0 to 499 people				no fee/no application
	Gathering of 500 to 999 people				\$500
	Gathering of 1000 to 4999 people				\$1,000
	Gathering of 5000 or more people				\$1,500
<b>Town Clerk Fees</b>					
	Marriage License				\$40
	Duplicate Marriage License				\$10
	One- Day Marriage Officiant Registration				\$25
	Hunting Licenses	Call the Town Clerk at (845) 266-5853			Various
<b>Town ID Sticker for Park Use</b>					
	Residents				
		First			\$20
		Second			\$10
	Seniors over the age of 60				
		First			FREE
		Second			\$10
	Non resident				\$100
	With NO resident sticker, daily resident fee				\$20
	Basketball Court seasonal park pass/ per person				\$30
<b>Vital Statistic Registration</b>					
	Death Certificate or Transcript (NYS)				\$10
	Birth Certificate or Transcript (NYS)				\$10
	Genealogy Fee Schedule (NYS)				
	Fee schedule per one spelling of name. Fee varies depending on requested number of years to be searched				
		1 - 3 years			\$22
		4 - 10 years			\$42
		11- 20 years			\$62
		21 - 30 years			\$82
		31 - 40 years			\$102
		41 - 50 years			\$122
		51 - 60 years			\$142
		61 - 70 years			\$162
		71 - 80 years			\$182
		81 - 90 years			\$202
<b>Cemeteries*</b>					
	* These charges only cover fees payable to the Town.				
	Payment for excavation and any cemetery-related activities not listed (e.g., disinterment) will be handled directly between the plot owner and the vendor. The Town will provide oversight of such activities but is not involved in administering the financial arrangements.				
	<b>Conventional Burials – Adults</b>				\$700
	<b>Conventional Burials – Infants</b>				\$450

	Cremation							\$250
	Other Entombment – Quoted on Request							
	Grave							\$750

**NOW THEREFORE , BE IT RESOLVED**, that the Town Board hereby approves the aforementioned fee schedule effective on February 11, 2024 or as otherwise denoted.

							
Dated	February 11, 2024						
					Carol-Jean Mackin		
					Town Clerk		