

The Clinton Town Board held the Regular Town Board meeting on this day via Zoom due to Governor Hochul-signed legislation (S.50001/A.40001) extending virtual access to public meetings under New York State's Open Meetings Law. Present via ZOOM were Supervisor Whitton, Councilmen Juliano, Werner, and Councilwoman Mustello. Town Clerk Carol Mackin was also present. Councilman Dean Michael was absent.

Supervisor Whitton called the meeting to order at 6:30 PM and established that all Board members except Councilman Dean Michael are present via Zoom; the Town Clerk is also present via Zoom. There was no Pledge of Allegiance due to there being no flag.

APPROVE MINUTES

MM Supervisor Whitton, 2nd Councilman Juliano to approve the minutes of the December 14, 2021 TB meeting. All aye except Councilman Michael who was absent. Motion carried.

MM Supervisor Whitton, 2nd Councilman Juliano to approve the minutes of the December 28, 2021 Annual TB meeting. All aye except Councilman Michael who was absent. Motion carried.

MM Supervisor Whitton, 2nd Councilman Mustello to approve the minutes of the January 4, 2022 Re organizational Meeting. All aye except Councilman Michael who was absent. Motion carried.

TAX COLLECTOR COMMENTS

Cathy McMahon said:

-No appointments are required when campus is open to the public, you can also use the other methods to pay, check the website to see if we are open to the public. Her hours are Tue, Wed, Th 10 am to 2 pm. Also, Cathy will be in the office on the last day to pay: Feb 28th.

-Several payment methods - mail, on line by e check or credit or debit card. Go to website click on the online portal link, fees apply.

-Also there is a secure drop box located on the porch of Schoolhouse building. Avail 24-7. Do not use the drop boxes on Town Hall porch.

-The post mark is the date of receipt. The Tax Collector cannot waive penalties. Email or call with questions.

SUPERVISOR'S COMMENTS

- The Clinton Town Offices, Highway Department, Justice Court Office, and Court will be closed for the Martin Luther King Jr. holiday on Monday, January 17. The Clinton Community Library will be open on the same day.
- Due to the recent spike in COVID cases throughout Dutchess County, the Town Hall campus is temporarily closed. Please continue to use the drop box on the steps of the Town Hall building to transfer documents for Town business. Some departments are

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meeting with the public. Please call first to make an appointment. We will be re-evaluating public access on a weekly basis. Check the Town website for updates.

- The Dutchess County Transportation Council conducted a Safety Assessment of County Road 14/Hollow Rd, from S Creek Rd to W Cookingham Rd in support of its goal to improve transportation safety in Dutchess County. The Safety Assessment is intended to provide Dutchess County with a list of opportunities for low-cost, short-range safety improvements, and if warranted, more expensive long-range improvements. Some of their recommendations include trimming vegetation for better visibility around curves, improving signage visibility, and adding high-friction pavement overlay. This section of roadway has one of the highest concentrations of vehicle accidents of any county road. Most of those accidents, 78%, occurred during wet road conditions. Please use extreme caution when traveling that section of Hollow Road, especially during wet conditions.
- Recently, the Town of Clinton earned a \$5,000 grant through NYSERDA for becoming a Clean Energy Community. Continuing our work with NYSERDA has opened up larger grant opportunities, and we are currently striving for a \$10,000 award. Yesterday, I submitted documentation to NYSERDA, certifying that the Town of Clinton government operations receives 100% of its electricity from renewable sources. We are only the second municipality in New York State to submit documentation for this. We accomplished this goal by entering the Community Choice Aggregation program. We are now 6 months into the current 2-year CCA contract. Since July 2021 the fixed rate under our CCA contract has remained below the rate charged by Central Hudson, saving our residents money every month on their power bills.
- Strong communities are built on strong social infrastructure. In the Town of Clinton that infrastructure is made up of our parks, library, local businesses, and volunteer organizations. The Town of Clinton, along with the East and West Clinton Volunteer Fire Companies and other community organizations are always in need of assistance. If you would like to donate some time in service to your community and neighbors, please contact my office to discuss options.
- When the Town has Covid at home tests available for distribution, notification will be sent through the town email subscription. Please visit townofclinton.com, click on the subscribe button at the top of the home page, and sign on to our email list.

TOWN BOARD REPORTS: Posted on the web, townofclinton.com.

OLD BUSINESS

1. Approve introducing LL X Security Breach Notification Policy and set public hearing - Whitton

Supervisor Whitton Explained: NYS Technology Law §208 and General Business Law §899-aa, mandate that the Town have a Security Breach Notification Policy. If we own or license computerized data which includes private information, then we must disclose any breach of that data to residents whose private information was exposed.

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MM Supervisor Whitton, 2nd Councilman Juliano to approve the following resolution: BE IT RESOLVED that the Town Board approves **Resolution No. 7 of 2022 to introduce proposed LL xx of 2022 titled Security Breach Notification Policy and that a public hearing be held at the Town Hall on February 8, 2022, at 6:25 o'clock p.m.** All aye except Councilman Michael who was absent. Motion carried.

2. Approve review of Procurement Policy – Whitton

The Town Procurement Policy, Section 70 of the Town Code, requires the Town Board to review it annually. The Town Board was asked to review it last week in advance of tonight's meeting. There were no comments from Board members.

MM Supervisor Whitton, 2nd Councilman Juliano to approve the following resolution: BE IT RESOLVED that the Town Board has reviewed the Town of Clinton Procurement Policy and approves of the continued use of the Policy with no changes. All aye except Councilman Michael who was absent. Motion carried.

3. Approve AMENDED Resolution to move funds – Whitton

There was a typo on the resolution from December 28, which created some confusion when the bookkeepers were executing the move funds list. We made a small adjustment to fix the problem, as you can see at the end of the list.

MM Supervisor Whitton, 2nd Councilman Werner to approve the following resolution: BE IT RESOLVED that the Town Board approves **Resolution No. 8 of 2022 to AMEND Resolution 57 of 2021 titled: "Resolution to amend the 2021 Town Budget and Transfer Funds at the December 28, 2021 Annual Town Board meeting"**. All aye except Councilman Michael who was absent. Motion carried.

NEW BUSINESS

1. Approve AUD extension – Whitton

The Town is required to file an Annual Update Document with the state, 60 days after the end of the fiscal year. This document is prepared by our bookkeepers, Van Norstrand & Hoolihan. We are permitted to request a 60-day extension to the deadline. We request this extension annually in order to give our bookkeepers some extra time to accurately put the report together during a very busy period of the year.

MM Supervisor Whitton, 2nd Councilman Mustello that the Town Board approves the following resolution: BE IT RESOLVED that the Town Board approves requesting a two-month extension to file the AUD for proper accounting of the 2021 finances. All aye except Councilman Michael who was absent. Motion carried.

2. Approve Supervisor Whitton to AOT training and as delegate – Whitton

MM Supervisor Whitton, 2nd Councilman Juliano that the Town Board approves the following resolution: BE IT RESOLVED that the Town Board approves Supervisor Whitton's virtual

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attendance at the AOT's Annual Meeting and Training in NYC on February 20 – 23, 2022 at a total cost for registration not to exceed \$150. All aye except Councilman Michael who was absent. Motion carried.

MM Supervisor Whitton, 2nd Councilman Mustello that the Town Board approves the following resolution: BE IT RESOLVED that the Town Board approves designating Supervisor Whitton as DELEGATE to the Annual Business Session of the AOTs Annual Meeting. All aye except Councilman Michael who was absent. Motion carried.

3. Approve Rec Department co-sponsoring the 2nd Annual Basketball Tournament July 30 & 31, 2022 – Whitton

The group of Cory Gallinger's friends approached us to hold their second annual basketball tournament and fundraiser the weekend of July 30 & 31, 2022 at Fran Mark Rec Park to raise awareness of mental health issues. The Recreation Department Co-sponsorship is to provide the facility for them for the entire weekend. The management of the basketball tournament, fundraiser, silent auction, food concession and children's activities during that weekend are the effort of this group of amazing 21-year-olds who last year raised over \$15,000 in their friend Cory Gallinger's name. The money they raise is to go towards a scholarship for a deserving senior at Hyde Park's FDR high school who embodies the generous qualities of their friend Cory.

MM Supervisor Whitton, 2nd Councilman Juliano to approve the following resolution BE IT RESOLVED that the Town Board approves of a basketball tournament, co-sponsored by the Rec Department, to support the Cory Gallinger Memorial Scholarship on July 30 and 31, 2022 at the Fran Mark Rec Park. All aye except Councilman Michael who was absent. Motion carried.

4. Approve Juneteenth as an official paid holiday - Whitton

Juneteenth became an official NYS holiday in October 2020, and a Federal holiday in June 2021.

MM Supervisor Whitton, 2nd Councilman Werner to approve the following resolution BE IT RESOLVED that the Town Board approves of Juneteenth being recognized as a paid holiday for the Town of Clinton employees. Juneteenth is the celebration of the end of slavery. All aye except Councilman Michael who was absent. Motion carried. (It is recognized on Monday June 20, 2022).

OTHER

Councilwoman Katherine Mustello – questioned when the last time the Town shopped around for insurance, it might be time. Fred Shequine explained that he understands we have it through a broker on Long Island, Salerno Insurance who shops the best insurance for the Town. The idea of our insurance carrier NYMIR is to shop for insurance for municipalities. Councilwoman Mustello also suggested purchasing tablets for Board members using ARPA funds to eliminate some paper and suggests considering a PO system for vouchers.

OTHER ITEMS

1. Resignations and appointments

Whitton:

MM Supervisor Whitton, 2nd Councilman Juliano to approve appointing Brandon Campbell as PT cable TV operator at a rate of pay of \$18.00 per hour effective January 11, 2022. He has been taking on more and more responsibility and doing meetings on his own. All aye except Councilman Michael who was absent. Motion carried.

Mustello:

MM Councilwoman Mustello, 2nd Councilman Juliano to appoint Chris Maresca, Tim Lawlor, Travis Slater, Kara Martin and Vicki Hicks as seasonal wingman effective January 11, 2022 at a rate of pay of \$15.30 per hour. All aye except Councilman Michael who was absent. Motion carried.

2. Approval of Warrants

MM Councilman Juliano, 2nd Councilman Mustello to approve the following resolution BE IT RESOLVED that the Town Board approves the January General Fund Warrant, vouchers numbered 1 through 24, totaling \$ 32,406.07 and the January Highway Fund Warrant, vouchers numbered 1 through 10, totaling \$ 66,105.44 and the January Capital Projects fund warrant, number 1, totaling \$1215. All aye except Councilman Michael who was absent. Motion carried.

3. Motion to Move Funds – Whitton

MM Supervisor Whitton, 2nd Councilman Werner to approve the following resolution BE IT RESOLVED that the Town Board approves **Resolution No. 9 of 2022 a Resolution to amend the budget and transfer funds at the January 11, 2022 Town Board meeting.** All aye except Councilman Michael who was absent. Motion carried.

4. Supervisor's Report

The January 2022 Supervisor's Report will be approved when the 2021 books are reconciled.

Katherine Mustello asked for P and L reports, Supervisor Whitton said we get the Supervisor's report every month, which will give her that information; the AUD will be done soon.

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ADJOURNMENT

MM Supervisor Whitton, 2nd Councilman Werner that the Town Board adjourns the meeting. The meeting was adjourned at 6:50 PM. All aye except Councilman Michael who was absent. Motion carried.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Carol-Jean Mackin".

Carol-Jean Mackin,
Town Clerk