

May 11, 2021 Town Board Meeting
May 11, 2021

Schultzville, NY

This is the Clinton Town Board Regular meeting being held on May 11, 2021 via teleconference using Zoom with a You Tube livestream to the public. This is due to the COVID-19, Emergency State and Federal bans on large meetings or gatherings, and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law.

Members of the public may view the Board meeting as it is livestreamed on the Town Board Videos page on the Town of Clinton Website. There is no public participation at this meeting.

Supervisor Oberly called the meeting to order at 7:51 PM.

NO PLEDGE/ NO FLAG PRESENT

ATTENDANCE

Supervisor Oberly and took attendance to establish a quorum:

Supervisor Oberly	here
Councilman Juliano	here
Councilman Whitton	here
Councilman Dean Michael	here
Councilwoman Cunningham	here
Town Clerk Mackin	here

APPROVE MINUTES

MM Supervisor Oberly, 2nd Councilman Michael to approve the minutes of the April 13, 2021 Town Board meeting.

ROLL CALL VOTE:

Oberly	AYE
Cunningham	AYE
Juliano	AYE
Dean Michael	AYE
Whitton	AYE

Motion carried.

MM Supervisor Oberly, 2nd Councilman Michael to approve the minutes of the April 20, 2021 special Town Board meeting.

ROLL CALL VOTE:

Oberly	AYE
Cunningham	AYE
Juliano	AYE
Dean Michael	AYE
Whitton	AYE

Motion carried.

SUPERVISOR'S COMMENTS

On the Memorial Holiday, the Town Offices, Town Court, Court Clerks, and Highway Department will be closed on Saturday and Monday, May 29 and 31. The Library will be closed

May 11, 2021 Town Board Meeting

only on Monday, May 31 and open regular hours on Saturday, May 29. The Recycling Center will be open regular hours (7:30 AM to noon) on Saturday, May 29.

Reminder that Grievance Day is Wednesday, May 26 from 4 to 8 PM on Zoom. Please have any Grievance Applications into the Assessor's Office before 8 PM on May 26. More information on the process can be found on the Town's web page www.TownofClinton.com. Forms are also available in the out-mail box on the Porch of the Town Hall.

Reminder that the Fiddlers Bridge Road bridge near the intersection of Long Pond Road by West Clinton Station 2 will be closed to all traffic starting Tuesday, June 1 until mid-October 2021. Notify your attendees coming to social activities and delivery and service providers of the closure and the detour routes will be published when they become available.

I want to report that my Secretary to the Supervisor Stefani Timpano by herself after about 4 months of searching the Town's financial records and many discussions with the FEMA staff in Albany has obtained approval for her grant request for \$17,755 for COVID supplies purchased in 2020. Two more FEMA grant requests will be done in 2021 for Fred Shequine's IT Zoom support and COVID supplies for 2021.

The Town encourages its residents to sign up for the free electronic e-mail service MailChimp so they can quickly get information on activities and other information directly. No waiting for the newspaper to come, mail to arrive, or having to search the internet or Town's webpage for information. To quickly sign up, go to the Town's webpage (www.TownofClinton.com) and in the upper right side top line click on SUBSCRIBE and fill in the requested information. During the time of COVID-19, the information changes weekly and sometimes daily. This way you'll be quickly informed of the COVID changes and other pertinent Town information.

OLD BUSINESS

1. Assessor presentation on Town-wide reval/ Approve: lead person and to implement reval – Oberly

Assessor Stegner explained the need for a Town-wide Reevaluation of Properties. We have maintained 100 percent since 2014, as she has continued to do non reappraisal reassessment projects to maintain 100%. In order to continue, we need a reassessment project, including full data collection of every parcel and analysis of every different type of property class. This is usually done by an outside company, it could be done internally also, but she would need the resources as she is part time. An outside company is estimated at \$250,000 to \$500,000. Suggests going for an rfp to see what the costs are, and do the reval in 2023. She explained that to do the revaluation at 100% for 2023 we'd have to let the assessments slide for a year; she anticipates a 15 to 20% change across the board. There are many segments within each property class; the benefit of a full reval, you maintain 100% and you can change those segments of the market, where you see the most change. Dean Michael said there are other ideas, and asks if she can she have commercial properties revalued by an outside firm and do the rest of the town herself. Or Dean said it may be wise to hire a deputy assessor who can do this work internally and learn the job of assessor from Teresa. Teresa agrees. You can extend the reval over five years as you save for it in each year's budget but that builds inequities. Teresa said we do need to hire a data collector. Dean proposes an outside firm to do commercial properties and hire internally to do residential properties. Chris Juliano talked about the money it will take for the outside reval; Chris likes Dean's idea. Assessor Stegner encourages an rfp to get an idea of the

May 11, 2021 Town Board Meeting

cost. She estimates \$130 per parcel to do the reval. Ray asked if it would speed up the process if we hire data collectors in the summer to collect information. Teresa estimates it will take 1800 hours to collect data, which the proposed deputy can do and then they need to draw dimensions on the property cards; there is also training, so she thinks the deputy will need 2000 hours over a year which is a full-time job. Ray suggests splitting the 2000 hours by one deputy and several assistants. Dean thinks hiring a deputy is also long-term planning as Teresa can educate someone to be the assessor. Ray asks the Board how to go forward. Dean said do an rfp for the commercial properties, Teresa suggested we do an rfp for all properties.

By consensus, Councilman Dean Michael will take the lead for the June meeting. We will make a decision in June as to how to move forward. Chris Juliano agrees with the deputy solution long-term.

2. Approve Fee Schedule – Dean Michael

MM Councilman Michael, 2nd Councilman Juliano to approve the following resolution: **BE IT RESOLVED** that the Town Board approve **Resolution No. 28 of 2021, the Fee Schedule, dated May 11, 2021.**

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Dean Michael AYE
Whitton AYE

Motion carried.

3. Discuss/Approve Conference Center Local law - Dean Michael

Hold the public hearing open until June.

4. Discuss/Announce Designated Clean Energy Community - Whitton

Councilman Whitton explained that the program is run by NYSERDA, when it first began there were 10 high impact actions to qualify, that is now 13 different actions and if a municipality accomplishes four of those, they become a designated clean energy community. Our four: we did energy code enforcement training, we have a unified solar permit in place, we have a benchmarking program run by the CAC which is tracking our energy use through our municipal buildings and we're part of a Community choice aggregation program. This designation enables us to be automatically eligible for a \$5,000 grant. And if we continue to accomplish any of the other high impact actions on their list, we gain points and can come become eligible for more grants. Councilman Whitton thanked Ray Oberly, he was the lead on Community Choice Aggregation, the Town Board for their support and Carol Mackin, who has helped put together more paperwork than you can imagine, everybody in the zoning and building department that have helped with solar laws and benchmarking. Ray Oberly specifically thanked Barb Mansell of the CAC who dedicated a lot of time to this work too.

5. Approve rebidding previously unsold auction items – Whitton

May 11, 2021 Town Board Meeting

MM Councilman Whitton, 2nd Councilman Juliano to approve the following resolution: BE IT RESOLVED that the Town Board approves the Sale of Highway and Recreation Surplus items with no minimum bids through Absolute Auctions as listed on **Attachment C**. These did not sell last month, and we added a trailer to the list. Chris said the Auction house did not have minimums, but we had estimated values on each item and they sold. Ray called the auction house. They put \$1 as they need a number to start with. Ray feels scrap value may be more than the winning bid. Mike Whitton said Ray and Todd can reject a low bid if the item would get more as scrap. Dean said scrap metal is pennies a pound.

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Michael AYE
Whitton AYE

Motion carried.

6. Approve return of ZBA Application fee to a Town resident – Michael

MM Councilman Michael Whitton, 2nd Councilman Cunningham to approve the following resolution: BE IT RESOLVED that the Town Board approves the refund of \$200 Administrative Review fee to Kim and Keith Puchar from their June 27, 2019 ZBA appeal. Dean said we don't typically refund fees; they say they never met in person; Dean received information that the PB just moved it along without too much work.

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Michael AYE
Whitton AYE

Motion carried.

7. Approve authorizing sick leave reimbursement for employee covid vaccinations before March 12, 2021 – Whitton

FYI: March 12, 2021, Governor Cuomo signed legislation (S2588A/A3354B) granting public and private employees paid leave in order to get a COVID-19 vaccine. The new law, which went into effect immediately, gives employees up to four (4) hours of paid leave per injection.

MM Councilman Whitton, 2nd Councilman Juliano to approve the following resolution: BE IT RESOLVED that the Town Board approves authorizing sick leave reimbursement for the actual time off up to four hours per injection for the highway employees who received covid – 19 vaccinations during the workday before March 12, 2021.

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Michael AYE
Whitton AYE

Motion carried.

8. Discuss restarting Zoning Review Committee meetings – Dean Michael

Dean said typically there are three people who attend. He would prefer to resume live meetings when the OML restriction is lifted. Chris Juliano said we can have 18 people in the meeting room. Councilman Whitton said one attendee he spoke with feels it works better in person and agrees to waiting until we can meet live. Nancy agrees it should be live. Ray said the limiting factor is the 6 ft issue, once that is removed, we can have more people in the room.

By consensus, the Town Board agrees to restart the Zoning Revision Committee meetings, starting: one day a month the third Thursday in June at 6:30 PM Live.

NEW BUSINESS

1. Approve Pollinator Pathway – Whitton

Mike Whitton described the program happening all over the Northeast encouraging people to plant pollinator gardens to promote habitats good for bees, butterflies and birds. Chris is concerned by the baseball field; this would potentially encourage more bees which may be a problem for people. Mike Whitton said he can discuss that issue with Dan Harkenrider. Dean suggests planting on the 5-acre parcel where the geothermal is. Nancy is concerned about planting at the parks. Mike Whitton said they will only plant after discussions with the Rec director.

MM Councilman Whitton, 2nd Councilman Juliano to approve the following resolution: BE IT RESOLVED that the Town Board approves the Pollinator Pathway Project organized by the CAC and the Friendship Garden Club to create habitats that are friendly to pollinators located on the Town's properties with prior department approval.

ROLL CALL VOTE:

Oberly	AYE
Cunningham	AYE
Juliano	AYE
Michael	AYE
Whitton	AYE

Motion carried.

2. Discuss Computer Security Policy – Oberly

Ray is working with our IT person Fred Shequine to develop the Town's Computer Policy. We received a generic Policy from NYMIR to use as a starting point and it strongly urges us to require our employees to change their passwords monthly on their computers. This is a very effective way to reduce fraud, scams, and hacking. With this approval, Fred and I can finish writing this portion of the Policy.

Dean and Chris suggests a longer stretch, like three months. Mike Whitton said he has a program that sets his passwords, Ray said that is expensive as it would be per computer. Fred said Town of Washington followed NYMIR'S recommendation of once a month. The employees got used

May 11, 2021 Town Board Meeting

to the password change after about 90 days. Fred can set up the system to help people change it with ease.

3. Approve monthly change of log-on computer passwords – Oberly

MM Supervisor Oberly, 2nd Councilman Michael to approve the following resolution: BE IT RESOLVED that the Town Board approves the monthly change of log-on computer passwords for Town-owned electronic devices, including but not limited to computers, laptops, tablets, and audiovisual equipment.

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Michael AYE
Whitton AYE

Motion carried.

4. Approve 2020 NYS Building and Energy Codes – Oberly

MM Supervisor Oberly, 2nd Councilman Michael to approve the following resolution: BE IT RESOLVED that the Town Board approves adopting the latest NYS Uniform Building Code Update and the NYS Energy Code Update, dated May 12, 2020.

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Michael AYE
Whitton AYE

Motion carried.

5. Approve MCEI Fenton attendance at NYS Codes Training – Oberly

MM Supervisor Oberly, 2nd Councilman Michael to approve the following resolution: BE IT RESOLVED that the Town Board approves Municipal Code Enforcement Inspector John Fenton attending the NYSAFC Codes Training in Syracuse, NY July 14 & 15, 2021 at a cost not to exceed \$750 plus travel at \$.56/mile.

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Michael AYE
Whitton AYE

Motion carried.

6. Approve BI Cosenza attendance at NYS Codes Training – Oberly

MM Supervisor Oberly, 2nd Councilman Michael to approve the following resolution: BE IT RESOLVED that the Town Board approves Building Inspector Mike Cosenza attending the NYSAFC Codes Training in Syracuse, NY July 14 & 15, 2021 at a cost not to exceed \$750.

May 11, 2021 Town Board Meeting

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Michael AYE
Whitton AYE

Motion carried.

7. Approve 3-year renewal of firewall security software -Oberly

MM Supervisor Oberly, 2nd Councilman Michael to approve the following resolution: BE IT RESOLVED that the Town Board approves the three-year renewal of firewall security software with CCB Technology for \$850.

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Michael AYE
Whitton AYE

Motion carried.

8. Approve Colorusso contract for use of vacant land – Oberly

MM Supervisor Oberly, 2nd Councilman Michael to approve the following resolution: BE IT RESOLVED that the Town Board approves the Agreement between A. Colarusso & Son, Inc. and Town of Clinton to use the old Masonic Hall vacant property (parcel number 6468-00-410472) as a contractor’s storage area from May 1 to December 31, 2021 for equipment for the duration of the Fiddlers Bridge Road Bridge replacement for a fee of \$500 and authorizes, empowers and directs the Supervisor to sign the contract.

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Michael AYE
Whitton AYE

Motion carried.

9. Approve 284 Agreement – Whitton

MM Councilman Whitton, 2nd Councilman Juliano to approve the following resolution: BE IT RESOLVED that the Town Board approves **Resolution No. 29 of 2021 the Agreement to spend Highway funds.**

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Michael AYE
Whitton AYE

Motion carried.

10. Approve CCA Agreement - Oberly

MM Supervisor Oberly, 2nd Councilman Michael to approve the following resolution: BE IT RESOLVED that the Town Board approves the Electricity Supply Agreement dated 4.28.21 between the Supplier, Joule Assets, Inc. and the TOWN OF CLINTON and authorizes, empowers and directs the Supervisor to sign the contract.

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Michael AYE
Whitton AYE

Motion carried.

OTHER ITEMS

1. Resignations and appointments – Oberly

CREATE NEW POSITION

MM Councilman Juliano, 2nd Councilman Whitton approve the creation of the position of Secretary to the Highway Superintendent effective May 10, 2021.

ROLL CALL VOTE:

Oberly NAY
Cunningham AYE
Juliano AYE
Dean Michael AYE
Whitton AYE

Motion carried.

RESIGNATIONS:

MM Councilman Juliano, 2nd Councilman Whitton to accept the resignation of Melissa Karchmer from the position of Clerk, Highway effective May 8, 2021.

ROLL CALL VOTE:

Oberly AYE
Cunningham AYE
Juliano AYE
Dean Michael AYE
Whitton AYE

Motion carried.

APPOINTMENT –

Carol Mackin: Highway Superintendent Martin appoints Melissa Karchmer to the position of Secretary to the Highway Superintendent effective May 10, 2021.

May 11, 2021 Town Board Meeting

MM Councilman Juliano, 2nd Councilman Michael to approve that Melissa Karchmer, Secretary to the Highway Superintendent, be paid for 22 hours per week at \$18.36 per hour effective May 10, 2021.

ROLL CALL VOTE:

Oberly NAY
Cunningham AYE
Juliano AYE
Dean Michael AYE
Whitton AYE

Motion carried.

LEAVE OF ABSENCE

MM Supervisor Oberly, 2nd Councilman Michael to approve the LEAVE OF ABSENCE of Samantha Campbell from the position of Clerk from May 29 – September 7, 2021. She has been appointed head lifeguard for 40 hours per week for the summer and will return to the Clerk position at that time.

ROLL CALL VOTE:

Oberly AYE
Juliano AYE
Whitton AYE
Dean Michael AYE
Cunningham AYE

Motion carried.

2. Approval of Warrants

MM Councilman Dean Michael, 2nd Councilman Juliano to approve the following resolution BE IT RESOLVED that the Town Board approves the May General Fund Warrant, vouchers numbered **175 through 235 totaling \$ 59,831.85** and the May Highway Fund Warrant, vouchers numbered **93 through 111 Totaling \$ 56,652.56**

ROLL CALL VOTE:

Oberly AYE
Juliano AYE
Whitton AYE
Dean Michael AYE
Cunningham AYE

Motion carried.

3. Motion to Move funds

MM Supervisor Oberly, 2nd Councilperson Michael to approve the following resolution: BE IT RESOLVED that the Town Board approves **Resolution No. 29 of 2021, a resolution to move funds at the May 11, 2021 meeting.**

ROLL CALL VOTE:

Oberly AYE
Juliano AYE
Whitton AYE
Dean Michael AYE

May 11, 2021 Town Board Meeting

Cunningham AYE

Motion carried.

4. Supervisor's Report

MM Supervisor Oberly, 2nd Councilperson Michael to approve the following resolution: BE IT RESOLVED that the Town Board approves the final Supervisor's Reports for December 2020 and January – April 2021.

ROLL CALL VOTE:

Oberly AYE

Juliano AYE

Whitton AYE

Dean Michael AYE

Cunningham AYE

Motion carried.

OTHER

- Dean Michael commented on violations fines for Ag Events, the idea of TA is that the first fine is set a \$1000 and move up from there. We are not looking for a gotcha law but to have fines with teeth. Councilman Juliano agrees. Ray said this would be a local law change.
- There are two applications before PB for non-hosted STR permits, we have situations where we need to decide, do we want to allow multiple properties on a lot to be used as rentals. Ray said that is included in the law. Is it two applications or one application? Chris Juliano said the second home has to meet the zoning laws for accessory dwellings. He thinks two separate applications would be necessary. Asked for Mike Whiton's input. Mike thinks a separate permit would be necessary if it is a separate permitted building. Jeff Neuman, a resident, read from the law. One property owner is limited to two STR permits. Ray agrees each dwelling should have its own permit. Dean will see if the PB has any other comments so we can update the law. The ZA (MCEI) came up with sample letters to send to STR owners to encourage them to come before the Board for their STR permit.

ADJOURNMENT

MM Supervisor Oberly, 2nd Councilman Michael that the Town Board adjourns the meeting.

The meeting was adjourned at 8:30 PM.

ROLL CALL VOTE:

Oberly AYE

Juliano AYE

Whitton AYE

Dean Michael AYE

Cunningham AYE

Motion carried.

Respectfully Submitted,

May 11, 2021 Town Board Meeting

A handwritten signature in cursive script, appearing to read "Carol-Jean Mackin".

Carol-Jean Mackin,
Town Clerk