

TO : Town of Clinton Planning Board

FROM : Todd M. Martin, Superintendent of Highways

REFER TO : Name \_\_\_\_\_

Grid # \_\_\_\_\_

Address \_\_\_\_\_

DATE : \_\_\_\_\_

PRIOR TO FINAL APPROVAL, you must contact the Highway Superintendent for the Town of Clinton. He can be reached at 845-266-3204.

At that time, you can make an appointment to meet with him so that he can inspect your site for the best location for a driveway. He will explain his requirements for the driveway.

When you return to the Planning Board for your final approval YOU MUST BRING THIS FORM WITH YOU SIGNED BY THE HIGHWAY SUPERINTENDENT. You will not be granted final approval without his sign off to indicate that he has met with you and has inspected and approved your driveway location(s).

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
SUPERINTENDENT OF HIGHWAYS SIGNATURE

\_\_\_\_\_  
DATE



Todd M. Martin  
Supt. Of Highways  
1215 Centre Rd  
Rhinebeck, NY.125

(845) 266-3204

Remove all brush, trees; limbs and/or banks to permit an **unobstructed** sight distance of 200 feet in **either** direction at a point of 10 feet in from the edge of the Town Road.

A macadam apron (saw cut, butt seamed along the edge of the Town Road and sealed), 30 feet wide along the Town Road, with a five (5) degree radius flaring down to twelve (12) feet wide by the time it ends at a point twenty (20) feet in from the edge of the road is required on all hardtop roads and sections of road that are hardtop.

**If a culvert pipe is required;** the culvert is to be located in the ditch line so as to permit water to flow under the driveway unobstructed. Flared ends shall be installed on both the entrance and exit ends of the culvert pipe.

**If a culvert pipe is not required;** the driveway is to have a swale located in the ditch line so that the water will follow the ditch line and **not** flow into the Town road.

**PLEASE NOTE:** DRIVEWAY PERMITS ARE GOOD FOR ONE YEAR. If you are unable to complete the project within that time frame, you **MUST** request a renewal. A three month extension will be given the first time you make a request. Any subsequent Requests for an extension requires an additional \$1,000.00 be placed with the Town of Clinton and a six month extension will be given upon request.

There is a **minimum** driveway bond of \$2000.00. There is also a \$115.00 fee payable to the Town of Clinton. The bond amount you place will be returned to you upon the satisfactory completion of the driveway. Two **BANK OR CERTIFIED CHECKS** made out to the Town of Clinton are needed. One check should be in the amount of the bond and the other in the amount of \$115.00 for the fee.

**ALL AUTHORIZED WORK, INCLUDING RESTORATION, WILL BE COMPLETED BEFORE A CERTIFICATE OF OCCUPANCY IS ISSUED.**

Todd M. Martin  
Superintendent of Highways

Pursuant to Local Law #2 of 1977 (Driveways); Local Law #1 of 1987 (Construction) and Resolution of 2006.

\_\_\_\_\_  
Signature of Applicant      Date

DATE PERMIT ISSUED : \_\_\_\_\_

DATE PERMIT EXPIRES : \_\_\_\_\_



Town of Clinton  
Highway Department  
1215 Centre Road  
Rhinebeck, NY 12572

(845) 266-3204

APPLICATION FOR DRIVEWAY APPROVAL  
TOWN OF CLINTON  
NO. \_\_\_\_\_

NAME \_\_\_\_\_

RESIDENCE \_\_\_\_\_

TOWN ROAD \_\_\_\_\_  
(Where driveway is to be located)

TAX GRID # \_\_\_\_\_

WIDTH (of proposed driveway) \_\_\_\_\_

SURFACE (of proposed driveway) \_\_\_\_\_

DISTANCE of driveway from property line - Left Side \_\_\_\_\_  
Right Side \_\_\_\_\_

On the rear of this application, indicate by diagram drawn to scale the location of the driveway, property lines and primary buildings, if any. Applicant may prepare diagram, scale should be indicated. If you have a sketch of the property showing the driveway entrance, you may attach a copy to this application.

cc: Town of Clinton Building Inspector

TOWN OF CLINTON  
HIGHWAY WORK PERMIT APPLICATION FOR NON-UTILITY WORK



MUNICIPALITY \_\_\_\_\_ Fee Amount \_\_\_\_\_

NAME OF APPLICANT \_\_\_\_\_ Phone \_\_\_\_\_

Description of Work \_\_\_\_\_

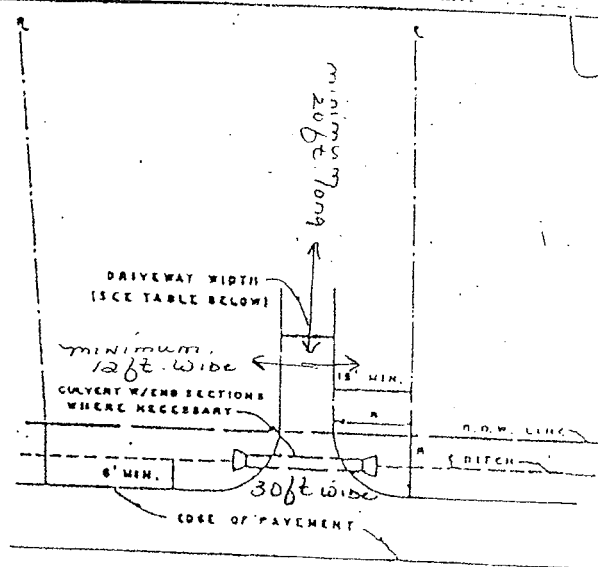
Date \_\_\_\_\_

1. This permit shall not be assigned or transferred without the written consent of the Town Highway Superintendent.
2. The work authorized by this permit shall be performed under the supervision and to the satisfaction of the Town Highway Superintendent or his representative.
3. Permittee certified all persons concerned with actual work under this permit are duly covered by Workmen's Compensation Insurance and the State, County and Town shall be held harmless on account thereof.
4. The Town Highway Superintendent reserves the right at any time to revoke or annul this permit should the said permittee fail to comply with the terms and conditions upon which it is granted.
5. The permittee agrees to pay all necessary expenses incident to supervision and inspection by reason of the granting of such permit as certified by the Highway Superintendent, such payment to be made within ten (10) days from the rendering of the certified account.
6. It is agreed that the highway will be restored to its original condition, where disturbed, at the expense of the permittee as soon as the work has been completed.
7. The permittee shall be fully responsible for maintaining the work site within the right of way including road pavement, shoulders, drainage structures and systems in good condition until authorized permit work has been completed to the satisfaction of the Department. No work shall be done to obstruct warning signs, drainage or to divert water courses or sluices onto the Town road right of way.
8. The Town shall have the right to select counsel to represent it for the defense of any claim, suit or action arising hereunder; all fees and disbursements for the same to be paid by the permittee herein.

The Permittee shall assume all liability for and save the Town, its agents and its employees, harmless from any and all claims for damages, actions or causes of action arising out of the work to be done herein and the continuing uses by the Permittee, including but not limited to placing, construction, reconstruction, and maintaining utility under this application.

(I, We) the undersigned, herewith accept the terms and conditions of the regulations as laid down by the Town of Clinton, and agree to comply fully therewith to the satisfaction of the Town Superintendent of Highways.

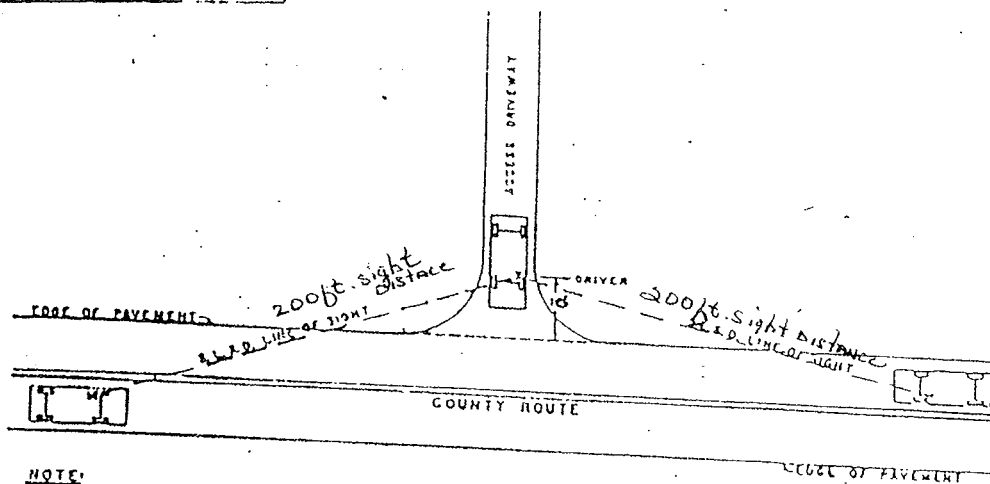
APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
APPROVAL RECOMMENDED BY \_\_\_\_\_ DATE \_\_\_\_\_  
FINAL INSPECTION BY \_\_\_\_\_ DATE \_\_\_\_\_



TYPE OF ENTRANCE	WIDTH (W)	RADIUS (R)
RESIDENTIAL DRIVEWAY	8-12 FT.	15-20 FT.

WHERE DEEMED NECESSARY BY D.C.D.P.W., CONCRETE CURBING OR OTHER FORM OF CHANNELIZATION WILL BE PROVIDED AS SPECIFIED.  
THREE-CENTER CURVES SHALL BE USED WHEN REQUIRED BY THE DEPARTMENT.

HIGHWAY STANDARDS		
DRIVEWAY & ROAD CONNECTION		
SCALE: NONE	DATE: 4/1944	FIGURE: A



**NOTE:**

STOP LINE SIGHT DISTANCES (S.L.S.D.) ARE MEASURED 14" ABOVE FINISHED DRIVEWAY SURFACE AND ROAD PAVEMENT SURFACE.

HIGHWAY STANDARDS		
SIGHT DISTANCE MEASUREMENTS		
SCALE: 1" = 20'	DATE: 5/1966	FIGURE: A-1