

# Town Of Clinton Pavilion Use Application

**Mail Completed Form, with Check  
made Payable to "Town of Clinton" to:  
Town of Clinton  
PO Box 208  
Clinton Corners, NY 12514**

<b>Today's Date:</b>	
<b>Group Size:</b>	
<b>Date(s) Requested:</b>	
<b>Insurance:</b> Certificates of insurance must be provided:	
<b>Type of Activity:</b>	
<b>Sponsor Group:</b>	
<b>Will Admission Be Charged? (Yes/No)</b>	
<b>Will Food Be Served? (Yes/No)</b>	
<b>Contact Person Name</b>	
<b>Contact Person Address:</b>	
<b>Contact Person Phone (Day)</b>	
<b>Contact Person Phone (Evening)</b>	
<b>Special Requests:</b>	
<b>Rental is for 8AM to DUSK</b>	
<b>This approved application is your "Use Permit" and should be produced upon request</b>	
<b>Administrator's Approval</b>	

### Instructions

- \* Fill In the date for which you are applying.
- \* Group Size is the amount of people that you are intending on having in the pavilion
- \*The date or dates you are requesting: You may want to list an alternative date in case your first choice is not available.
- \* In order to obtain the certificate of insurance you must contact your homeowners' insurance agent and request a rider on your policy to cover the pavilion rental and your guests. Should you have any further questions please call:  
Dan Harkenrider, 266-3445 (or Town Clerk's office 266-5853)
- \* Type of activity is the kind of function you are planning (birthday party, anniversary party, etc.)
- \*The sponsoring group is for non-family organizations such as churches and not-for-profit groups. Place an N/A if there is no sponsoring group for your function.
- \* It is very important that all information is given for the contact person or the application will be void.
- \* A Copy of the application will be returned to you when your date is confirmed. This then becomes your "Use Permit"
- \*No one will be allowed to rent the pavilion without the Application, a copy of the insurance certificate, and the fee returned to the Town Hall.
- \* Call Dan Harkenrider 2-3 days before the function to arrange a time to have the park/kitchen opened for you.

**\$100 deposit - separate check - refundable if park is clean.**

**Fees:    \$100 - Resident,    \$150 - Non Resident,    \$250 - Organization**