

**TOWN OF CLINTON
PER RESOLUTION 21 OF 2010**

TITLE: Town of Clinton Fee Schedule Effective January 1, 2011

1. SUBDIVISION RELATED FEES

Conceptual Plat (Sketch Plan) Application - <i>(Town Code §206-11 Subdivision Application Fee)</i>	No Charge
Preliminary Plat Approval - <i>(Town Code §206-45 Subdivision Fees)</i>	\$200
Approval of Final Plat- <i>(Town Code §250-95(B)(5))</i>	\$200
Plus, per lot fee	\$100
Plus, per dwelling fee	\$100
These fees are in addition to the Fee for Preliminary Plat. They are the fee for approval of final plat plus the per lot fee (excluding the original lot) or plus the per dwelling unit if more than one dwelling unit per lot (e.g. a cluster or similar development)	
Publication and Circulation Expenses - <i>(Town Code §250-95(C)(1))</i>	Cost to Town
Publication (legal notices, certified mailings) and circulation (Agricultural Data Statement, SEQR) expenses shall be reimbursed by the applicant to the Town of Clinton at final approval.	
Filed Map copy Fee	\$25
Fee for the Town to obtain a copy of the Filed map with signature from the Dutchess County clerk's files for the Planning Board files.	
Boundary Line Adjustment - <i>(Town Code §250-95(K)(5) and §206-13)</i>	\$200
Application for a Commercial Communication Facility - <i>(Town Code -§250-44(D)(29))</i>	\$600
Consultant Review of Conceptual, Preliminary and Final Plat Applications -	Cost to Town
Application for subdivision approval may be referred by the Planning Board to its Town Engineer and/or private consultants for review. Such consultants may include an engineer, planning consultant or other specialist if necessary for the Board to make an informed decision. Expenses incurred by the Town for this purpose shall be fair and reasonable and shall be reimbursed to the Town by the applicant in the amount of the actual expense incurred. A minimum escrow account of \$1500 shall be established for this purpose at the time of preliminary plat application for any major subdivision. For an application for a commercial communication facility, the amount of escrow requested should be large enough so that requests for an applicant to add to the escrow account will be infrequent or unnecessary. Should the required escrow be depleted before final approval, the applicant will be advised that additional monies must be deposited before review will continue.	
Performance/Maintenance Guarantees (Bonds, Deposits or Letters of Credit) - <i>(Town Code §201)</i>	
These requirements shall be met in accordance with the procedure established by the Town's Zoning Law and the Town's Subdivision Regulations, The Town's Highway Laws, and applicable provisions of Town Law.	
Payments in Lieu of Dedication of Recreational Land -	
New York State Law Pertaining to the subdivision of land provides that towns may require applicants to donate land for recreation to the Town. The law also provides that in lieu of land, fees may be charged and applied to the Town's recreation acquisition and development program.	

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Lots and Dwellings - (Town Code §250-62(B)(11))

Payments to the Town's Capital Projects Fund Recreation account shall be computed at \$2500 per lot, excluding the original lot, or \$2500 per dwelling unit if more than one dwelling unit per lot (e.g. a cluster of similar development, each apartment or condominium in an apartment building, or each dwelling unit in a town house complex.). In accordance with the Town's Subdivision Regulation, land may be dedicated for park purposes if it is determined by the Planning board, with approval of the Town Board, that such dedication is desirable. \$2,500

Mobile Home Site

Under Special Permit approval, payments to the Town's Capital Projects Fund Recreation account shall be computed at \$750 per each mobile home site in a mobile home park. \$750

II. ZONING RELATED FEES

Special Permit and/or Site Plan Review - (Town Code §250 -96(c)(10) and §250-97(2)(a))

\$200

This fee is intended to cover administrative, clerical, legal advertising and mailing fees. Only one special permit or site plan review fee is required if both site plan and special permit application is made. In addition, the Planning Board may require an initial deposit in an escrow account, to cover consultant reviews, including the Town's attorney, associated with such special permit application.

Administrative Review -

\$150

No additional costs will be charged except that if a stenographic record of the hearing is requested, then the applicant shall bear the cost of creating such a record. This fee shall be refunded to the applicant if the determination of the original officer is reversed upon administrative review.

Variance or Change of Use - (Town Code §250-98(B)(3))

\$150

In addition, if a consultant, including the Town's Attorney, is necessary to make an informed decision, a deposit shall be established in an escrow account by recommendation of the ZBA.

Petition for Rezoning

\$500

In addition to the fee for such a petition, if a consultant, including the Town's attorney, is necessary to make an informed decision, a deposit, shall be established in an escrow account by recommendation of the consultant and/or the Town's Attorney. The amount requested should be sufficient to reimburse the costs incurred by the Town for professional consultation fees and extraordinary expenses.

Zoning Permit Fees- (Town Code §250-71(F)(3)(c)and §250-75)

\$50

Soil, Erosion, Pond or Temporary Permits (Such fees will be waived if approved as part of a site plan or other review that requires a fee.)

Professional Services Fees Including Fees Related to SEQR

Cost to Town

Applications may require the reviewing Board to engage professional services as part of the review process. Such services may include an engineer, planning consultant or other specialists necessary for the Board to make an informed decision. Expenses incurred by the Town for this purpose shall be fair and reasonable and shall be reimbursed to the Town by the applicant in the amount of the actual expense incurred. An escrow account shall be established for this purpose by the applicant in an amount suggested by the reviewing Board, if it determines that such services are required. Should the required escrow be depleted before final approval, the applicant will be advised that additional monies must be deposited before review will continue.

Excavation to build a pond or lake (Town Code §250 65(B))

\$200

Application fee for natural gas and power plant facilities (Town Code §168-9)

\$1,000

Sign Application Fee (Town Code §250-70(l)(6))

\$100

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Trailer Park Permit (<i>Town Code §218-5(D) and §218-12(G)(5)</i>)	
Mobile Home	\$500
R. V. Park Permit	\$165
Trailer Park Permit Renewal (<i>Town Code §218-10</i>)	
Mobile Home	\$100
Junk Yard Operation (<i>Town Code §153-10</i>)	\$1,000

III. BUILDING FEES

Construction started Without Building or Pool Permit	\$100
The fee for starting construction without obtaining a building or pool permit is charged per permit needed for each construction.	

Building Permit (Original Building Permit is good for 2 years)*(Town Code §250-91(B)(1)(a) and §112-5)*

Residential new or addition construction -	\$30+
\$30 per 100 sq. ft. of living space with a \$30 minimum	

New or addition barn construction, decks, attached and detached garages and storage sheds	\$35+
\$20 per 100 sq. ft. with a \$35 minimum	

For Barns, sheds and structures used for farming purposed, these fees apply and are based on building footprint area -

Up to 250 sq. Ft	\$60
From 251 to 2000 sq. ft	\$175
Greater than 2000 sq. ft	\$400

Renovations and Alterations	\$3.00 per \$1000 of actual construc. cost.
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Renewal of a Building Permit (Two years after its original issuance and each year thereafter).	1/2 the cost of the original permit
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The one half renewal fee may be reduced to \$50 or may be waived at the discretion of the Building Inspector for unusual circumstances.

Pool Permit	
Above Ground Pool	\$100
In-Ground Pool	\$175

Certificate of Occupancy (<i>Town Code §112-5</i>) (Included with building permit)	No Fee
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Title Search	\$75
May incur additional costs for construction without permits or not renewed permits	

Demolition Permit	\$75
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Operating Permit	\$50
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IV. FIRE SAFETY INSPECTION FEES (*Town Code §112-5*)

In accordance with New York State uniform Fire Prevention and Building Code, the following fees are established for fire inspections:

Multiple Dwellings (Per dwelling Unit)	\$15
Single Family Residence	\$20
Commercial or Industrial Buildings (Per Building)	\$30

Not-for-Profit properties -	
First two Buildings	exempt
Additional Buildings	\$20 per Building

V. HIGHWAY FEES

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Driveway Permit \$100
 An escrow account of \$2000 minimum shall be established by the Town Highway Superintendent and paid by the applicant in addition to the permit fee. After a driveway is completed and inspected and approved by the Town Highway Superintendent, the applicant will have the escrow account funds returned.

Underground Road Work Permit \$100
 For underground road work, the applicant will be required to establish an escrow account in the amount established by the Town Highway Superintendent to cover all engineering, attorney, inspection and other related costs, in addition to the permit fee. The applicant will receive a refund of any unexpended funds in the escrow account upon the Town Highway Superintendent's inspection and approval of the work done.

VI. OTHER FEES

Copies (*Town Code §184-9*)
 Per page at Town Offices \$0.25
 Certification by Town Clerk \$10 per certification

Zoning Law or GEIS \$35
 Master Plan \$25
 Subdivision Regulations \$25
 Highway Specifications \$25
 Other Documents copied commercially Cost to Town
 Copies mailed Cost of Postage

Faxes
 Outgoing -
 First Page \$5
 Additional Pages \$1
 International Faxes Not allowed
 Incoming
 First Page \$3
 Additional Pages \$1

Returned Check (*Town Code §12-1*) \$40

Tax Collector
 Second Billing for Property tax \$2

Dog Control (*Town Code §98-6(13) formerly (9)*)
 Impoundment fee
 First Time \$25 plus *see note
 Second \$30 plus *See Note
 Third and Subsequent Times \$45 plus *See Note

* Plus \$3.50 for each additional 24 hours or part there of

Boarding Fee
 Dog Admission \$18.50
 Plus, fee per day \$25
 Cat Admission \$25
 Daily Fee None

Rabies Shot \$25
 Intact Dog Surcharge \$10

Dog Licensing (*Town Code §98-3 Licensing Fees, Surcharges and Replacement tag charges as amended*)
 Neutered/spayed (includes NYS \$1.00 spay neuter fee) \$10
 Not Neutered/unsprayed \$20
 (includes NYS \$3.00 spay neuter fee)

Park/Pavilion Rental Fees, daily rate

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Clinton Resident	\$125
Non Resident	\$175
Organizations	\$275
Organizations renting for commercial purposes	\$500
Mass Gatherings Application Fee (<i>Town Code §159-4</i>) - (<i>Gathering of 5000 people or more</i>)	\$1,000
Town Clerk Fees	
Marriage License	\$40
Duplicate Marriage License	\$10
Hunting Licenses	Various
Call the Town Clerk at (845) 266-5853	
Town ID Sticker for Recycling and Park Use	
Residents	
First	\$10
Second	\$5
Seniors over the age of 60	
First	Free
Second	\$5.00
Vital Statistic Registration	
Death Certificate or Transcript (NYS)	\$10
Birth Certificate or Transcript (NYS)	\$10
Genealogy Fee Schedule (NYS)	
Fee schedule per one spelling of name. Fee varies depending on requested number of years to be searched	
1 - 3 years	\$22
4 - 10 years	\$42
11- 20 years	\$62
21 - 30 years	\$82
31 - 40 years	\$102
41 - 50 years	\$122
51 - 60 years	\$142
61 - 70 years	\$162
71 - 80 years	\$182
81 - 90 years	\$202

Dated: 12/14/2010