

20110111 ORG FOR METING

January 11, 2011

Schultzville, NY

The Town of Clinton Reorganization Meeting was held on this day in the Town Hall. Present were Supervisor Jeffrey Burns and Councilpersons Daniel Budd, Frank Venezia, Mike Appolonia and Dean Michael. Town Clerk Carol-Jean Mackin was also present. There was one person in the audience.

At 7:00 PM Supervisor Burns called the meeting to order and led the Pledge of Allegiance.

SUPERVISOR'S COMMENTS:

2010 goals that were accomplished:

- Regarding the new State building codes we are waiting for 2011 to adopt them because there are with other changes that are coming in 2011.
- Addressed need for more work space with the addition of the new school building brought to Town Hall property.
- We are winding up work on the Comprehensive Plan
- Established a senior citizen group but it was not successful; offered 6 trips and attendance was minimal at best.
 - Completed the Farmland Protection Plan in 2010.
 - Adopted the Town Code.

2011 goals:

- Adopt new building codes.
- Start work towards the completion of the Town Facility, including renovating the court space and moving the Masonic Hall to the town hall property.
- Completing the Open Space protect plan.
- Comprehensive plan should be done by March.

BUSINESS

MM Supervisor Burns, 2nd Councilman Venezia that the record reflect that legal public notice was advertised to inform all about this Organization Meeting and written notice was made to all Councilpersons and the Town Clerk. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Appolonia that pursuant to Town Law Section 63, all prior adopted rules for meetings of the Town Board be adopted. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Venezia to approve the following resolution BE IT RESOLVED that the Town Board approves that all undertakings for elected officials, appointed officials, and Town employees, where required, as indicated in the Town of Clinton Insurance Outline dated May 15, 2010, be made part of the record of these minutes: and that the bonds and insurance provided therein be approved as to amount, form, and sufficiency and filed with the

20110111 ORG FOR METING

County Clerk by the Town Clerk. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board authorizes the Supervisor to appoint a Deputy Supervisor, who, in the absence of the Supervisor, be authorized to sign checks. All aye. Motion carried.

Supervisor Burns appoints Councilman Appolonia as Deputy Supervisor with term of office from January 1, 2011 to December 31, 2011.

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board appoints Supervisor Burns as Budget Officer with term of office from January 1, 2011 to December 31, 2011, at an annual salary of \$3,478.00 per year. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Venezia that Councilpersons Appolonia, Budd, and Venezia be appointed as Emergency Interim Successors for the Town Disaster Plan and do hereby specify their order of succession in accordance with the order in which the names are listed with term of office from January 1, 2011 to December 31, 2011. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Michael that the Supervisor reappoints the Town Board liaisons and representatives to their current positions for a term of office from January 1, 2011 to December 31, 2011. All aye. Motion carried.

Town Clerk Carol-Jean Mackin appoints Barbara Joyce first Deputy Town Clerk with a term of office from January 1, 2011 to December 31, 2011.

Town Clerk Mackin appoints Kimberly Diehl as a Deputy Town Clerk with a term of office from January 1, 2011 to December 31, 2011.

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board reappoints Carol-Jean Mackin as Vital Statistics Registrar for a term of office from January 1, 2011 to December 31, 2011 with an annual salary of \$1,119. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Venezia to approve the following resolution BE IT RESOLVED that the Town Board appoints Barbara Joyce and Kimberly Diehl as Deputy Vital Statistics Registrars for a term of office from January 1, 2011 to December 31, 2011 at a wage of \$ 15.15 per hour. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Appolonia to approve the following resolution BE IT RESOLVED that the Town Board reappoints Morris Associates to provide engineering services at its published rates for municipal contracts from January 1, 2011 to December 31, 2011 and authorizes Supervisor Burns to sign the contract. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board reappoints Cappillino and Rothschild, Esqs. as Attorney to

20110111 ORG FOR METING

the Town at a rate of pay of \$200 per hour; as Attorney to the Town for the Planning Board and Zoning Board of Appeals and at a rate of pay of \$300 per hour; and as Special Prosecutor at a rate of pay of \$175 per hour from January 1, 2011 to December 31, 2011. All aye except Councilman Venezia who abstained Motion carried.

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board approves creating the position of Town bookkeeper for the purpose of general ledger accounting. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Appolonia to appoint Kathy Kristofik to the position of Town bookkeeper for a term of office from January 1, 2011 to December 31, 2011 at a salary of \$20.00 per hour not to exceed 20 hours per month. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board approves creating the position of Deputy Town bookkeeper for the purpose of general ledger accounting. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Appolonia to appoint Kimberly Diehl to the position of Deputy Town bookkeeper for a term of office from January 1, 2011 to December 31, 2011 at a salary of \$20.00 per hour working on an as needed basis. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Appolonia to approve the following resolution BE IT RESOLVED that the Town Board approves the Supervisor be authorized to appoint a Town bookkeeper for the purpose of payroll at an annual salary of \$4200. All aye. Motion carried.

Supervisor Burns appoints Van Norstrand & Hoolihan, C.P.A.'s, P.C. as Town Bookkeeper from January 1, 2011 to December 31, 2011 for payroll.

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board reappoints Robert Fennell as part-time Zoning Administrator for a term of office from January 1, 2011 to December 31, 2011 at an annual salary of \$17,712. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Michael to approve reappointing all other 2011 officials to their current positions with no salary increase. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board appoints Robert Marrisodi to the Planning Board with a term of office from January 1, 2011 to December 31, 2017. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board reappoints Michael McCormack as Chair of the Planning Board with a term of office from January 1, 2011 to December 31, 2011. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Budd to approve the following resolution BE IT

20110111 ORG FOR METING

RESOLVED that the Town Board appoints Frank Kealty to the Zoning Board of Appeals (ZBA) with a term of office from January 1, 2011 to December 31, 2017. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board reappoints Joseph Malcarne as Chair of the Zoning Board of Appeals (ZBA) with a term of office from January 1, 2011 to December 31, 2011. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Venezia to approve the following resolution BE IT RESOLVED that the Town Board appoints Teresa Stegner to the Board of Assessment Review (BAR) with a term of office from October 1, 2010 to September 30, 2015. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilman Venezia to approve the following resolution BE IT RESOLVED that the Town Board appoints Norene Collier and George Sanderson to the Conservation Advisory Committee (CAC) with terms of office from January 1, 2011 to December 31, 2012. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Venezia to approve the following resolution BE IT RESOLVED that the Town Board appoints Sarah Love as Chair of the Conservation Advisory Committee (CAC) with a term of office from January 1, 2011 to December 31, 2011. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilman Michael to approve the following resolution BE IT RESOLVED that the Town Board appoints Dan Harkenrider, Dawn Cicilioni, Todd Martin, Bill Dickett, and Ray Joyce to the Recreation Committee with terms of office from January 1, 2011 to December 31, 2011. All aye. Motion carried

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board appoints Barbara Mansell as the Chair of the Nature Walk Committee with a term of office from January 1, 2011 to December 31, 2011. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Budd to approve the following resolution BE IT RESOLVED that the Town Board reappoints Rick McGlaulin, Lynn Tompkins and Judy Malstrom members of the Scenic and Historic Roads Advisory Committee (SHRAC) with a term of office from January 1, 2011 to December 31, 2011. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board reappoints Rick McGlaulin as Chair of the Scenic and Historic Roads Advisory Committee (SHRAC) with a term of office from January 1, 2011 to December 31, 2011. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Michael that the Town Board approves the second Tuesday of each month be designated as the regular meeting night for the Town Board. The

20110111 ORG FOR METING

meetings shall start at 7:00 PM in the Town Hall at 1215 Centre Road in the Town of Clinton. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Venezia that the Town Board approves the second Wednesday of each month be designated as the regular meeting night for the Conservation Advisory Committee (CAC). The meetings shall start at 7:00 PM in the Town Hall at 1215 Centre Road in the Town of Clinton. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Venezia that the Town Board approves the following official regular meeting nights for the respective Board or Committee, starting at 7:30 PM in the Town Hall at 1215 Centre Road in the Town of Clinton:

Planning Board - the first and third Tuesdays of each month
Recreation Committee - last Tuesday of each month
Scenic and Historic Roads Advisory Committee (SHRAC) – third Monday of each month
Zoning Board of Appeals (ZBA) - the fourth Thursday of each month. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Appolonia to approve the following resolution BE IT RESOLVED that the Town Board designates the Poughkeepsie Journal as the Town's official and the Daily Freeman as the alternate official newspaper for 2011. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Venezia to approve the following resolution BE IT RESOLVED that the Town Board designates Radio Stations Q-92 (92.1 FM), WKIP (1450 AM) and WPDH (101.5 FM) as the official radio stations to announce emergencies, cancellations, or weather-related conditions affecting Town activities. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Budd to approve the following resolution BE IT RESOLVED that the Town Board designates the Chase Bank as the bank of deposit for the Town's General Fund Account, Social Security Account, Highway Fund Account, Capital Projects Fund Accounts, Trust and Agency Account, Escrow Accounts, reserve accounts, the Collector of Taxes and Justice fees for 2011. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Appolonia to approve the following resolution BE IT RESOLVED that the Town Board authorizes Supervisor Burns to deposit surplus funds in appropriate interest-bearing accounts. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Michael to approve the following resolution BE IT RESOLVED that the Town Board authorizes the Collector of Taxes to deposit tax receipts in appropriate interest-bearing accounts. All aye. Motion carried.

MM Supervisor Burns; 2nd Councilperson Appolonia to approve the following resolution BE IT RESOLVED that the Town Board designates the M&T Bank as the Bank of Deposit for the Town Clerk, Town Clerk DEC escrow, Justice fees, and escrow fund accounts for driveway permits, Planning Board, Zoning Board of Appeals (ZBA), and building permits for 2011. All aye. Motion carried.

20110111 ORG FOR METING

MM Supervisor Burns, 2nd Councilperson Venezia to approve the following resolution BE IT RESOLVED that the Town Board authorizes the payment of electric, telephone, postage, insurances, cable modem service, bond and bond interest payments, Supervisor's credit card, and copier rental fees upon receiving their billings. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Venezia to approve the following resolution BE IT RESOLVED that the Town Board authorizes the payments for seminars, conferences, and other meetings be paid at the time of advanced registration. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Venezia to approve the following resolution BE IT RESOLVED that the Town Board approves reimbursing appointed officials for meals at their Dutchess County Association meetings up to \$35.00, or actual cost, whichever is less. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Venezia to approve the following resolution BE IT RESOLVED that the Town Board approves Town Officials and employees be paid as follows . monthly; Town Supervisor, Councilpersons, Budget Officer, Building Inspector, Collector of Taxes, Assessor, Assessor Clerk, Town Justices, Clerks to the Justices, Town Clerk, Deputy Town Clerks, Zoning Administrator, Recreation Director, Lifeguards, Gate Guards, Registrar of Vital Statistics, Deputy Registrar of Vital Statistics, Town Hall Cleaner, Recreation Park Cleaner, Dog Control Officer, Court Attendant, Arts & Crafts leader, and all Clerks not designated elsewhere; and every other Friday starting on January 7, 2011; Highway Clerk, Superintendent of Highways, and Highway employees. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Budd that the Town Board approves the employee salaries and hourly wages not previously mentioned effective January 1, 2011 remain the same as 2010. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Budd that Town personnel shall be paid \$0.55 per mile when on official Town business. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilperson Appolonia that the Town Board adjourns the meeting. All aye. Motion carried. The meeting was adjourned at 6:54 PM.

Respectfully submitted,

Carol- Jean Mackin
Town Clerk