

January 11, 2011

Schultzville, NY

The Clinton Town Board held their Regular Town Board meeting on this day in the Town Hall. Present were Supervisor Jeff Burns and Councilmen Daniel Budd, Dean Michael, Mike Appolonia, and Frank Venezia. Also present was Town Clerk Carol-Jean Mackin. There were no people in the audience.

Supervisor Burns called the meeting to order at 7:00 PM and led the Pledge of Allegiance

### **APPROVE MINUTES**

MM Supervisor Burns, 2nd Councilman Appolonia to approve the minutes as written of the Dec. 28, 2010 Annual Mtg. All aye. Motion carried.

MM Supervisor Burns, 2nd Councilman Budd to approve the minutes as written of the January 6, 2011 Special Mtg. All aye. Motion carried.

### **PUBLIC DISCUSSION**

No public present.

### **SUPERVISOR'S COMMENTS**

- There have been reports of senior citizens being approached to have their chimneys cleaned at a very high rate. Be careful if someone approaches you to clean your chimney, it may be a scam.
- Received a letter from DC Executive outlining County changes and the consolidation of departments. His hope is to save money without reducing services.
- Memo on the designation of the emergency interim successors.
- Cable rates are going up in 2011.

### **REPORTS**

#### **\*PLANNING BOARD**

Councilman Michael read from the January report, on file.

#### **\*ZONING BOARD OF APPEALS**

Councilman Appolonia said there was no meeting in later December.

#### **\*CONSERVATION ADVISORY COMMITTEE**

Councilman Venezia read from the December minutes. Noreen Coller, Elliot Werner and Bill Relyea were asked to speak at a workshop in Columbia County. Gave an overview of the annual report.

**\*RECREATION COMMITTEE**

Councilman Budd said Jan 22 is the annual bon fire; Jan 25 is the first Spring Festival meeting, which is slated for April 30. Vendors should contact the Town.

**\*BUILDING INSPECTOR**

Councilman Budd read from the report which is on file in the Town Clerk's office.

**\*ZONING ADMINISTRATOR**

Councilman Appolonia read from the report which is on file in the Town Clerk's office.

**\*HIGHWAY**

Councilman Budd read from the report; it is on file in Town Clerk's office.

**\*SCENIC AND HISTORIC ROADS ADVISORY COMMITTEE**

Councilman Michael said there was no meeting.

**\*LIBRARY REPORT**

Supervisor Burns had no Library report.

**OLD BUSINESS**

**1. Approve new Fee Schedule**

MM Supervisor Burns, 2<sup>nd</sup> Councilman Appolonia that the Town Board approves the following resolution: BE IT RESOLVED that the Town Board approves **Resolution No. 1 of 2011** titled **Town of Clinton Fee Schedule** effective January 11, 2011. Councilman Venezia said the fee schedule has a fee for not complying with the ZL. The Zoning Administrator should consider that fee for some violators. All aye. Motion carried.

**2. Discuss Employee Handbook**

MM Supervisor Burns, 2<sup>nd</sup> Councilman Budd that the Town Board approves the following resolution: BE IT RESOLVED that the Town Board approves adopting the Employee Handbook. All aye. Motion carried.

**3. Approve Amending the 2011 Budget**

MM Supervisor Burns, 2<sup>nd</sup> Councilman Budd that the Town Board approves the following resolution: BE IT RESOLVED that the Town Board approves **Resolution No. 2 of 2011** titled **Resolution to amend the 2011 budget**. All aye. Motion carried.

**NEW BUSINESS**

**1. Designate Councilmen to perform Internal audits**

Supervisor Burns designated the following:  
Town Justices - Burns  
Town Clerk – Michael  
Town Supervisor/Budget Officer – Venezia  
Tax Collector – Appolonia

## **2. Approve tax anticipation note**

MM Supervisor Burns, 2<sup>nd</sup> Councilman Budd that the Town Board approves the following resolution: BE IT RESOLVED that the Town Board **approves Resolution No. 3 of 2011** titled **Tax Anticipation Note Resolution**. All aye. Motion carried.

## **OTHER ITEMS**

### **1. Transfer funds**

MM Supervisor Burns, 2<sup>nd</sup> Councilman Appolonia that the Town Board approves the following resolution: BE IT RESOLVED that the Town Board approves **Resolution No. 4 of 2011** titled **Resolution to correct Coding Errors at the Jan 11, 2011 Town Board meeting**. All aye. Motion carried.

### **2. Approval of Warrants**

MM Councilman Budd, 2<sup>nd</sup> Councilman Venezia to approve the following resolution BE IT RESOLVED that the Town Board approves the January General Fund Warrant, vouchers numbered 1 through 16 , totaling \$ 132,573.64 and the January Highway Fund Warrant, vouchers numbered 1 through 19A , totaling \$32,247.49 All aye. Motion carried.

### **3. Supervisor's Report**

The December 2010 Supervisor's Report will be approved when the 2010 books are reconciled. Look to Feb to have them closed.

### **4. Town Clerk's Report**

MM Supervisor Burns, 2<sup>nd</sup> Councilman Michael to approve the December 2010 Town Clerk's report. All aye. Town clerk Mackin said the Annual Town Clerk revenues were a little shy of those for 2009, our Town income was a little more than \$18,000 for 2010. All aye. Motion carried.

## **PUBLIC DISCUSSION** (comments on topics only related to Town business, 3 minute limit)

No public so no discussion.

**ADJOURNMENT**

MM Supervisor Burns, 2nd Councilman Michael that the Town Board adjourns the meeting. All aye. Motion carried. The meeting was adjourned at 7:24 PM.

Respectfully Submitted,

Carol-Jean Mackin,  
Town Clerk